

## Code of Conduct of the Swiss Cyber Security Days (SCSD)

We want to abide by the rules of the game set forth herein:

### 1. Principle

The reputation of the SCSD and the SCSD365 its independence, integrity and ethics shall be sustainably protected. The **basis of the actions are the rules and regulations.**

### 2. Diversity and behavior

Interaction with mutual respect, honesty and integrity is cultivated. Diversity with acceptance and respect for individual differences is encouraged.

### 3. Conflicts of interest

Situations in which the SCSD's or SCSD365's own interests and interests may lead to a conflict are avoided. Business relationships with related parties shall withstand a third-party comparison. Conflicts of interest can be managed through disclosure and abstention from decision-making.

### 4. Fair competition

SCSD and SCSD365 permit and promote exchange also among competitors. In this exchange, illegal agreements on prices, conditions, capacities or territories or customer allocations etc. are not permitted.

### 5. Bribery

Bribery of any kind is prohibited. In addition to reputational damage, active and passive bribery may subject SCSD and SCSD365 to criminal investigation, conviction and punishment.

**Active bribery:** Even offering and promising, and thus receiving, an undue advantage is considered active bribery.

**Passive bribery:** Demanding, accepting promises, and thus receiving an undue advantage is considered passive bribery.

The law states that invitations and gifts must not create the appearance that an obligation arises.

## **Data security**

We adhere to the principles of data protection. Data that allow to identify a person need protection. Personal data acquired during our activities or cooperation with SCSD and SCSD365 are used for legitimate and business-related purposes and are treated confidentially. We all impose on third parties who process personal data for us to comply with the principles of data protection. Anyone wishing to transfer personal data to third parties without a legal or contractual basis must obtain permission from the Data Protection Officer at [privacy@scsd.ch](mailto:privacy@scsd.ch).

## **6. Information Security**

End devices used for private and business purposes, such as PC, laptop, tablet, and smartphone, shall ensure the security and confidentiality of SCSD and SCSD365 information. End devices used in handling SCSD and SCSD365 information shall be protected with a confidential password.

## **7. Insider trading**

Confidential, non-publicly available and price-sensitive information may be disclosed in connection with SCSD and SCSD365. Such information may not be used for purposes other than SCSD and SCSD365. Especially, no stock purchases, stock purchase recommendations or disclosures of such information may be made to competitors.

## **8. Procurement**

Goods and services are purchased with the goal of obtaining the best value for SCSD and SCSD365. In principle, two offers are evaluated for each procurement. Personal preferences are not a basis for awarding a contract. If a current or prospective contractor offers a personal benefit, it must be reported to [compliance@scsd.ch](mailto:compliance@scsd.ch).

## **9. Statements on behalf of SCSD and SCSD365**

The CEO, the Head of Communication, the SCSD President and the Program Commission may make appearances on behalf of SCSD and SCSD365. Other appearances must be authorized by the Head of Communication. Personal opinions on religion, politics or other objectionable topics may not be disseminated in conjunction with the SCSD or SCSD365 logo or using an [@scsd.ch](mailto:@scsd.ch) email.

## **Social media**

Again, the appearance on behalf of SCSD and SCSD365 is reserved for the above named members of the administration. We are transparent and disclose that we present our own opinion. Contributions related to SCSD and SCSD365 should consider the values of this Code of Conduct and make a profitable contribution. We protect confidential information.

Should a contribution arouse the interest of the media, we will inform the Head of Communication of the media request.

### **Applicability**

The Code of Conduct is published on the Internet and is valid from the date of publication.

The Code of Conduct supports all participants in behaving with integrity. The members of the operational board are obliged to investigate violations of the code of conduct and to clarify these incidents with the persons concerned. Any disciplinary measures are to be determined. Violations may result in civil or criminal proceedings.

Retaliation against participants who come forward in good faith and report a violation is prohibited. Violations of the Code of Conduct should be reported to SCSD and SCSD365. Personal information of whistleblowers shall be kept strictly confidential and anonymized to the extent possible. A report may be made to: [compliance@scsd.ch](mailto:compliance@scsd.ch).